



GREEN TEAM

2020 SUMMER ASSISTANT CREW LEADER

The Emerald Necklace Conservancy is seeking qualified applicants to assist leading, teaching and inspiring crew members in our successful summer youth employment program, the Green Team. This summer's program will be facilitated remotely due to COVID-19. The Green Team is a unique and exciting program that employs young adults and combines understanding and information in conservation, gardening and park maintenance, environmental education, nature connection, transferable job and life skills and more. Each Assistant Crew Leader will work with the Youth Education Coordinator and Crew Leader and play a vital role in providing a positive employment opportunity for 10 to 20 youth members in their crew. Assistant Crew Leaders must participate in a paid 3-day orientation from July 8-10 prior to the start of the program.

The Emerald Necklace Conservancy brings people together to renew, enliven and advocate for the Emerald Necklace parks system. Our programs are dedicated to park rehabilitation and maintenance, environmental education, nature connection, constituency-building and park advocacy. Focusing its work in the Emerald Necklace parks designed by Frederick Law Olmsted, the Conservancy collaborates with the City of Boston, the Town of Brookline, the Commonwealth of Massachusetts and the many park partners committed to keeping our parks healthy and accessible for all. To learn more about the Conservancy, please visit our website, www.emeraldnecklace.org.

Primary Responsibilities

- Lead, manage and support a crew of 10 to 20 youth crew members
- Convey important logistical information (daily schedule and expectations) in a timely fashion and manage crew timesheets
- Supervise and assist youth crew members on daily virtual work project/activities
- Promote leadership development within the team
- Assist in the facilitation of virtual conservation, gardening and park maintenance, environmental education, nature connection, transferable job and life skills activities
- Assist in the management of emotional well-being of crew
- Report to and maintain close contact with the Youth Education Coordinator and Director of Education
- Additional duties as assigned



Emerald Necklace CONSERVANCY

Connecting People and Parks and Conserving the Emerald Necklace

BACK BAY FENS • RIVERWAY • OLMSTED PARK • JAMAICA POND • ARNOLD ARBORETUM • FRANKLIN PARK

Qualifications

- At least 6 months experience and success in leading and/or teaching
- 19-24 years of age
- Boston Residency Required
- CORI/SORI check required
- Employees will be officially employed by the City of Boston, thus the Boston residency requirement

Hours and Commitment

- **Staff Orientation: July 8-10**
- Program will begin on Monday July 13 and run through August 14
Schedule:
 - Monday -Friday 9:00 am-2:00 pm
 - 25-30 hours of work per week

To Apply

The Emerald Necklace Conservancy is an equal opportunity employer, with an institutional commitment to employing a diverse workforce. Candidates of color, bilingual and bicultural candidates are strongly encouraged to apply.

Applicants should submit cover letter and resume to kjackson@emeraldnecklace.org as soon as possible. Resumes are reviewed on a first-come, first-served basis. Positions are limited.